

REVISED AS OF JUNE 10, 2019
MALVERNE UNION FREE SCHOOL DISTRICT
Regular Board of Education Meeting
Tuesday June 11, 2019
8:00 P.M.

BOARD MEMBERS

Jeanne D'Esposito, **President**
Danielle Hopkins, **1st Vice President**
Phyllis M. Tinsley **2nd Vice President**
Josephine Bottitta, **Trustee**
Laura Avvinti, **Trustee**

ADMINISTRATION

Dr. James H. Hunderfund, **Superintendent**
Steven Gilhuley, **Assistant Superintendent of
Curriculum and Instruction**
Dr. Spiro Colaitis, **Assistant Superintendent
District Operations**
Christopher Caputo, **Assistant Superintendent
for Business**

BOARD OFFICER

Lisa Ridley, **District Clerk**
Daniel Balzan, **Treasurer**

BOARD COUNSEL

Frazer & Feldman, LLP

AGENDA

I. CALL TO ORDER

II. EXECUTIVE SESSION

III. PLEDGE OF ALLEGIANCE

IV. MINUTES

1. Approval of May 14, 2019 , 2019 Regular Board of Education Meeting Minutes
2. Approval of May 21, 2019 Annual Election Minutes

V. TREASURER'S REPORT

Approval of May 2019 Treasurer's Report

VI. RECEIPTS OF FINANCIAL REPORTS

- A. Claims Audit Reports: May 2019
- B. Trial Balance Reports May 2019
- C. Revenue Status Reports: May 2019
- D. Appropriation Status Reports: May 2019
- E. Cash Flow Status Report: May 2019
- F. Budget transfers under \$20,000 Report: May 2019

VII. COMMUNICATIONS

VIII. SUPERINTENDENT'S REPORT/ ANNOUNCEMENT

1. MHS Scholar Athlete Teams
2. MHS Boys Track & Field Championship
3. Davison Avenue Awards

IX. PERSONNEL

- A. Terminations
None
- B. Resignations
Civil Service (1)
- C. Leaves of Absence
None
- D. Appointments
 1. Teachers/Teacher Assistants (2)
 2. Civil Service (1)
 3. Rescission of Advisors (1)
 4. Co-Curricular Activities (2)
 5. Proctoring 2018-2109 (3)
 6. Summer Mentoring Success Program 2019/2020 (3)
 7. Nurse for checking immunization & summer registration - 2019/2020 (5)
 8. Co-Curricular Activities –MWD 2019/2020 (17)
 9. Translators -2019/2020 (2)
 10. AIS Extended Day MWD & Davison Avenue 2019/2020 (3)
 11. CSE/CPSE Meetings (10)
 12. Interscholastic 2019/2020 (82)
 13. Summer Custodial 2019/2020 (23)
 14. Summer Math Club 2019/2020 (10)
 15. Time Piece Coordinator 2019/2020 (1)
 16. Summer Book Club –Davison Avenue (11)
 17. Camp Read- A-Lot Program -2019/2020 (21)
 18. Finance Manager –Administrator 2019/2020 (1)
 19. Web Page Designer -2019/2020 (1)
 20. Substitute Teacher Service -2019-2020 (1)
 21. Special Education Testing Coordinator 2019/2020 (1)
 22. Summer Theatre Readiness Camp HTH 2019/2020 (1)
 23. Summer Science Readiness Camp –DA 2019-2020 (2)

24. Co- Curricular Activities –DA 2019-2020 (18)
25. Co- Curricular Activities HTH 2019/2020 (28)
26. Co- Curricular Activities MHS 2019/2020 (50)
27. Curriculum Writing 2019/2020 (212)

E. Supplemental

1. Appoint the following personnel to teach extra classes (6)
2. Appoint the following employee to supervise athletic events and student activities for the 2018/2019 school year (1)
3. Appoint the following personnel for Homebound Tutoring twilight School, Afterschool Instruction, Supervision ,RAP Classes , After School & Summer Regents Scorers, proctoring, grading, AP Review Classes, AIS Classes, Assessment/Regents Grading and Saturday Academy for the 2019/2020 school year (202)
4. Approval of the Following Clubs for the 2019/2020 school year Malverne Service Organization Club – MHS
5. Appoint all active employee of the Malverne School District to supervise athletic events and students activities for the 2019/2020 school year.

XI. NEW BUSINESS

A. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the Scholarship Donation of \$500.00 from Mr. Timothy Murray for the John J. Murray Memorial Scholarship.

B. TAX ANTICIPATION NOTE RESOLUTION OF MALVERNE UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED JUNE 11, 2019, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$6,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2020

RESOLVED BY THE BOARD OF EDUCATION OF MALVERNE UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called “Notes”) of Malverne Union Free School District, in the County of Nassau, New York (herein called “District”), in the principal amount of not to exceed \$6,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”).

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2019, and ending June 30, 2020, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediate

- C. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the annual support quote with **Heartland School Solutions** to provide services for the 2019-20 school year.

BE IT FURTHER RESOLVED that the board authorizes the Assistant Superintendent for Business to process all necessary documentation.

- D. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the following **Payable Health & Welfare Contracts** for the 2018-2019 school year:

**Great Neck UFSD
Lynbrook UFSD
Manhasset UFSD**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- E. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Capital Markets Advisors, LLC, as Fiscal Advisors, for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- F. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **Finance Manager, for Software Maintenance and Support Services, for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- G. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **The Omni Group, as Billing Disbursing Agent, for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

H. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Access 7** for related services for the 2019-2020 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

I. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Merrick UFSD** for related services for the 2018-2019 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

J. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **New York State Insurance Fund, to provide Short Term Disability Insurance, for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

K. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the Proposal for **Legal Advisory Services from Frazer & Feldman, LLP, for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

L. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **Bellmore Business Systems, to provide Typewriter Repair Services, for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

M. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Rollo Dilworth, to provide services as Commissioned Composer for the Malverne High School Choirs to perform at the commemorating ceremony of the opening of the Malverne Performing Arts Center, October 13, 2019, for the 2018-2019 & 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

N. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Garratt-Callahan Company, for Water Treatment Chemical Program and Services, for Maurice W. Downing Elementary School, Davison Avenue Intermediate School and Howard T. Herber Middle School, for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

O. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the Lease renewal with **Apple, Inc., c/o Apple Financial Services for the third and final year of a three year lease, for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

P. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **eWorks Electronic Services Inc., for recycling and disposal of computer equipment, for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

Q. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Home Care Therapies LLC dba Horizon Healthcare Staffing, for nursing services, for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- R.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Health Source Group, to provide nursing assistance, for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- S.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the following **Summer Transportation Contracts** for the 2019-2020 school year:

ACME

Henry Viscardi School
NSSA The Martin C. Barell School

First Student

Martin DePorres, Rockaway Park

Baumann

Tiegerman School

Veterans

Martin DePorres, Elmont
New Hyde Park Memorial High School

Dell Transport

The Birch School

Roslyn Middle School

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- T.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Marie Hanke, to assist and train the new Account Clerk in the Business Office, for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- U.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Carol McBreen, to assist and train the new Account Clerk in the Business Office, for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

V. Funding of Employee Benefit Accrued Liability Reserve (EBALR) Fund

BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District hereby directs that the Assistant Superintendent for Business take the necessary action to transfer an amount not to exceed the sum of FIVE HUNDRED THOUSAND (\$500,000.00) DOLLARS from the General Fund's unassigned fund balance into the previously established Employee Benefit Accrued Liability Reserve (EBALR) Fund.

W. Funding of Retirement Contribution Reserve Fund (ERS)

BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District hereby directs that the Assistant Superintendent for Business take the necessary action to transfer an amount not to exceed the sum of FIVE HUNDRED THOUSAND (\$500,000.00) DOLLARS from the General Fund's unassigned fund balance into the previously established Retirement Contribution Reserve Fund for the purpose of financing contributions to the Employees' Retirement System.

X. Funding of Capital Reserve II Fund

BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District hereby directs that the Assistant Superintendent for Business take the necessary action to transfer an amount not to exceed the sum of ONE MILLION FIVE HUNDRED THOUSAND (\$1,500,000.00) DOLLARS, from the General Fund's unassigned fund balance into the Capital Reserve II Fund, the creation of which reserve was authorized by the District's voters on May 20, 2014.

Y. Funding of Unemployment Insurance Reserve Fund

BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District hereby directs that the Assistant Superintendent for Business take the necessary action to transfer an amount not to exceed the sum of FIFTY THOUSAND (\$50,000.00) DOLLARS from the General Fund's unassigned fund balance into the previously established Unemployment Insurance Reserve Fund.

Z. Funding of Reserve for Teacher Retirement System Contribution Sub-Fund (TRS)

BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District hereby directs that the Assistant Superintendent for Business take the necessary action to transfer an amount not to exceed the sum of FOUR HUNDRED THOUSAND FOURTY (\$440,000.00) DOLLARS from the General Fund's unassigned fund balance into the previously established Reserve for Teacher Retirement System

Contribution Sub-Fund for the purpose of financing contributions to the Teachers' Retirement System.

- AA.** BE IT RESOLVED that the Board of Education of the Malverne Union Free School District hereby declares the articles of property on the list designated exhibit "A" to be surplus property.

BE IT FURTHER RESOLVED that the Board of Education of the Malverne Union Free School District authorizes the Superintendent to sell or dispose of such property consistent with Board Policy 5250.

- BB.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **New York Therapy Placement Services** for related services for the 2019-2020 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

XII. POLICIES

None

XIII. GENERAL DISCUSSION

XIV. PUBLIC PARTICIPATION

XV. DATES TO REMEMBER

June 21 MHS Graduation @ 6:00pm

June 24 HTH Moving up Ceremony @ 6:00pm
HTH Auditorium

June 25 MWD Moving up @ 9:00am –HTH Auditorium
Davison Avenue Moving up @ 10:30am –
HTH Auditorium

June 26 Last Day of School

XVI. ADJOURNMENT