

**UPDATED AS OF APRIL 11, 2022**  
**MALVERNE UNION FREE SCHOOL DISTRICT**  
**Regular Board of Education Meeting**  
**Budget Adoption**  
**Tuesday April 12, 2022**  
**8:00 P.M.**

**BOARD MEMBERS**

Josephine Bottitta, **President**  
Laura Avvinti, **1<sup>st</sup> Vice President**  
Jeanne D'Esposito, **2<sup>nd</sup> Vice President**  
Nicole Henderson, **Trustee**  
Kathleen Nolan - Kasal, **Trustee**

**ADMINISTRATION**

Dr. Lorna R. Lewis **Superintendent**  
Steven Gilhuley, **Assistant Superintendent for Curriculum Instruction**  
Christopher Caputo, **Assistant Superintendent for Business**  
Daniel Balzan, **Assistant Business Administrator**

**BOARD OFFICER**

Lisa Ridley, **District Clerk**  
Alyssa Contarino, **Treasurer**

**BOARD COUNSEL**

Frazer & Feldman, LLP

**AGENDA**

- I. CALL TO ORDER**
- II. EXECUTIVE SESSION**
- III. PLEDGE OF ALLEGIANCE**
- IV. STUDENT BOARD OF EDUCATION REPRESENTATIVE REPORT**
- V. MINUTES**  
Approval of March 15, 2022, Regular Board Meeting Minutes  
Approval of March 29, Budget Meeting Minutes
- VI. TREASURER'S REPORT**  
Approval of March 2022 Treasurer's Report
- VII. RECEIPTS OF FINANCIAL REPORTS**  
**A.** Claims Audit Reports: March 2022  
**B.** Trial Balance Reports: March 2022  
**C.** Revenue Status Reports: March 2022  
**D.** Appropriation Status Reports: March 2022  
**E.** Cash Flow Status Report: March 2022

F. Budget Transfers Report: March 2022

**VIII. COMMUNICATION**

None

**IX. SUPERINTENDENT'S REPORT /ANNOUNCEMENT**

1. 2022 – 2023 Budget Presentation
2. Global Languages

**X. PERSONNEL**

**A. Terminations**

None

**B. Resignations**

1. Teachers / Teacher Assistants (3)
2. Civil Service (1)

**C. Leaves of Absence**

None

**D. Appointments**

1. Civil Service (1)
2. Bus Monitor (1)
3. RAP 2021-2022 (2)
4. Student Worker (1)

**E. Supplemental**

1. Appoint the following personnel to teach extra classes (4)

**XI. OLD BUSINESS**

**XII. NEW BUSINESS**

**A. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District **approves and adopts the 2022 - 2023 school year budget in the amount of \$64,407,654.**

**B. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the contract with **Jericho UFSD for the 2021- 2022** school year.

**BE IT FURTHER RESOLVED** that the Board authorizes the Board President to execute said contract.

- C. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the following **PAYABLE Health & Welfare Contracts for the 2021-2022 school year:**

**Garden City UFSD  
South Huntington UFSD**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.

- D. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the following **PAYABLE Health & Welfare Contracts for the 2020-2021 school year:**

**Lawrence Public Schools**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.

- E. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **American Registry for Internet Numbers, Ltd., to provide Internet/Technology Services, from July 1, 2022 through December 31, 2022.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- F. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Apperson, for Scanner Maintenance Agreement Services, at the Malverne High School, for the 2022-2023 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- G. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the resolution with the **Nassau Board of Cooperative Educational Services, BOCES, for Pupil Transportation Services for the 2022-2023 school year:**

WHEREAS a number of public-school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services (“BOCES”) for pupil transportation services for the 2022-23 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law.

WHEREAS the public-school districts and the BOCES have agreed to form a Cooperative (the “Cooperative”) for this purpose.

WHEREAS the **Malverne Union Free School District** is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto.

NOW THEREFORE BE IT RESOLVED that the Board of Education authorizes the School District to participate in the Cooperative; and

BE IT FURTHER RESOLVED that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (Recitals) attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education.

- H. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the contract renewal with **Cullen & Danowski, LLP for External Accounting Services for the 2022-2023 school year.****

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- I. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Ellen Eckes, for 19A Coordination Services, for the 2022-2023 school year.****

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- J. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves **New York Cooperative Bid Maintenance Program with Educational Data Services, Inc., to provide cooperative bidding services, for the 2022-2023 school year.****

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- K. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the Engagement Letter with **Hawkins, Delafield & Wood, LLP, for the 2022-2023 school year.****

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- L. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the contract with **Health Source Group, to provide nursing assistance, for the 2022-2023 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- M. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the contract with **Hopkins Audiometer, LLC, to calibrate our Audiometers in the district, for the 2022-2023 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- N. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the contract with **JN Business Services, Pupil Transportation Consultants, April 1, 2022 - through June 30, 2022.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- O. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the agreement with **The Nassau County Board of Elections, for Rental of Election Machines, for the 2021-2022 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- P. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District accepts the contract renewal with **Nawrocki Smith LLP for Internal Auditing Services, for the 2022-2023 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- Q. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the contract renewal with **Pitney Bowes, for One Stamp Machine at the Administration Building, for the 2022-2023 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- R. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **Pitney Bowes, for One Stamp Machine at Maurice W. Downing Elementary School, for the 2022-2023 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- S. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **Pitney Bowes, for One Stamp Machine at Davison Avenue Intermediate School, for the 2022-2023 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- T. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **Pitney Bowes, for One Stamp Machine at Howard T. Herber Middle School, for the 2022-2023 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- U. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **Pitney Bowes, for One Stamp Machine at the Malverne High School, for the 2022-2023 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- V. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **Pitney Bowes, for One Folding Machine at the Malverne High School, for the 2022-2023 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- W. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the proposal and contract from **Seneca Consulting Group, for Affordable Care Act Consultant Services, for the 2022-2023 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

**X. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the **extension of the RFP's of the Special Education Consultant Service Providers, for the 2022-2023 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

**Y. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the contract renewal with **SYNTAX for Printing Services for the 2022-2023 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

**Z. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the contract renewal with **TALX, for servicing our Unemployment Claims, for the 2022-2023 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

**AA. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the contract renewal with **ThyssenKrupp Elevator Corporation for Maintenance Service at Davison Avenue, for the 2022-2023 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

**BB. BE IT RESOLVED** that the Board of Education of the Malverne Union Free School District hereby declares the articles of property on the list designated exhibit "A" to be surplus property.

BE IT FURTHER RESOLVED that the Board of Education of the Malverne Union Free School District authorizes the Superintendent to sell or **dispose of such property consistent with Board Policy 5250.**

**CC. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the **Property Tax Report Card for the 2022/2023** year based on the following information.

**2022-23 Property Tax Report Card**

<b>280212 - Malverne Union Free School District</b>	Budgeted 2021-22 (A)	Proposed Budget 2022-23 (B)
Total Budgeted Amount, not Including Separate Propositions	\$61,957,097	\$64,407,654
A. Proposed Tax Levy to Support the Total Budgeted Amount <sup>1</sup>	\$45,922,615	\$46,838,771
B. Tax Levy to Support Library Debt, if Applicable	\$0	\$0
C. Tax Levy for Non-Excludable Propositions, if Applicable <sup>2</sup>	\$0	\$0
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	\$0	\$0
E. Total Proposed School Year Tax Levy (A + B + C - D)	\$45,922,615	\$46,838,771
F. Permissible Exclusions to the School Tax Levy Limit	\$1,499,894	\$1,552,115
G. School Tax Levy Limit , <u>Excluding</u> Levy for Permissible Exclusions <sup>3</sup>	\$44,425,844	\$45,392,363
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E - B - F +D)	\$44,422,721	\$45,286,656
I. Difference: (G - H); (negative value requires 60.0% voter approval) <sup>2</sup>	\$3,123	\$105,707
Public School Enrollment	1,745	1,750
Consumer Price Index		4.70%

	Actual 2021-22 (D)	Estimated 2022-23 (E)
Adjusted Restricted Fund Balance	\$8,219,023	\$5,939,083
Assigned Appropriated Fund Balance	\$1,009,550	\$345,000
Adjusted Unrestricted Fund Balance	\$2,466,240	\$2,576,306
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	3.98%	4.00%

**Schedule of Reserve Funds**

Reserve Type	Reserve Name	Reserve Description *	3/31/22 Actual Balance	6/30/22 Estimated Ending Balance	Intended Use of the Reserve in the 2022-2023 School Year
Capital	Capital Reserve II	To pay the cost of any object or purpose for which bonds may be issued.	\$1,095,380	\$0	\$1,095,379.88 to be used for Capital Projects subject to voter approval on May 17, 2022 (Proposition #2).
Capital	Capital Reserve III	To pay the cost of any object or purpose for which bonds may be issued.	\$1,500,000	\$900,563	\$1,500,000 to be used for Capital Projects subject to voter approval on May 17, 2022 (Proposition #2).
Repair	Reserve for Repairs	To pay the cost of repairs to capital improvements or equipment.	\$208,534	\$208,534	No intended use
Workers' Compensation		To pay for Workers Compensation and benefits.			
Unemployment Insurance	Reserve for Unemployment Insurance	To pay the cost of reimbursement to the State Unemployment Insurance Fund.	\$77,686	\$92,686	\$30,000 to be used to fund the 2022/23 budget
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property.			
Mandatory Reserve for Debt Service	Reserve for Debt	To cover debt service payments on outstanding obligations (bonds, BANS) after the sale of district capital assets or improvements.	\$82,065	\$82,065	\$30,000 to be used to fund the 2022/23 budget
Insurance		To pay liability, casualty, and other types of uninsured losses.			
Property Loss		To establish and maintain a program of reserves to cover property loss.			
Liability	Reserve for Liability	To establish and maintain a program of reserves to cover liability claims incurred.	\$510,529	\$510,529	No intended use
Tax Certiorari		To establish a reserve fund for tax certiorari settlements			
Reserve for Insurance Recoveries		To account for unexpended proceeds of insurance recoveries at the fiscal year end.			
Employee Benefit Accrued Liability	Reserve for Post Employee Benefits	For the payment of accrued 'employee benefits' due to employees upon termination of service.	\$722,123	\$772,123	\$100,000 to be used to fund the 2022/23 budget
Retirement Contribution	Reserve for Retirement Contributions (ERS)	To fund employer retirement contributions to the State and Local Employees' Retirement System	\$2,253,541	\$2,403,541	\$480,789 to be used to fund the 2022/23 budget
Reserve for Uncollected Taxes		For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.			
Other Reserve	Reserve for Retirement Contributions (TRS)	To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS)	\$518,041	\$969,042	\$220,000 to be used to fund the 2022/23 budget



**XIII. POLICIES**

None

**XIV. CURRICULUM MATTERS / STUDENTS SERVICES**

BE IT HEREBY RESOLVED that the Board of Education approves the recommendations at the April 12, 2022, Board of Education meeting made by the Committee on Special Education for meetings held on 1/26/2022, 2/11/2022, 3/02/2022, 3/03/2022, 3/04/2022, 3/08/2022, 3/10/2022, 3/14/2022, 3/15/2022, and 3/16/2022, 3/17/2022, 3/18/2022, 3/21/2022, 3/22/2022 and 3/23/2022

BE IT FURTHER RESOLVED that the Board of Education approves the recommendations made by the Subcommittee on 2/08/2022, 3/08/2022, 3/09/2022, 3/14/2022, 3/15/2022, 3/16/2022, 3/21/2022, 3/23/2022, and 3/28/2022 and recommendations made by the committee on Preschool Special Education for meetings held on 3/04/2022, 3/08/2022, 3/09/2022, 3/10/2022, 3/11/2022, 3/15/202, 3/16/2022, 3/18/2022, 3/23/2022, 3/24/2022, and 3/25/2022.

**XV. GENERAL DISCUSSION**

**XVI. PUBLIC PARTICIPATION**

## **XVII. DATES TO REMEMBER**

April 13	MHS – Band Concert 8:00 p.m. MPAC Auditorium
April 15 – 22	School Closed - Spring Recess
April 18	Deadline to return candidate petitions 5:00 p.m. – Administration Building
April 26	Board of Education Meeting BOCES Vote 6:30 p.m. – MPAC Auditorium
April 27	MHS – Chorus Concert 8:00 p. m. @ MAC Auditorium
May 6	Voter Registration 9:00 a.m. – 1:00 p.m. @ Administration Building
May 10	Board of Education Meeting Budget Hearing 8:00 p.m. @ MPAC Auditorium
May 11	6 <sup>th</sup> Grade Band , Strings and Chorus 7:00 p.m. @ HTH Auditorium 7 <sup>th</sup> and 8 <sup>th</sup> Grade Bands, Strings and Chorus 7:45 p.m. @ HTH Auditorium
May 17	District Budget Vote and Board Election 7:00 a.m. – 9:00 p.m. @ HTH Gymnasium
May 24	Davison Avenue 6:30 p.m. 4 <sup>th</sup> Grade Band and 4 <sup>th</sup> Grade Chorus 7:15 p.m. 5 <sup>th</sup> Grade Band and 5 <sup>th</sup> Grade Chorus @ HTH Auditorium

## **XVIII. ADJOURNMENT**